



TITLE: Seasonal Land Steward

**REPORTS TO: EXECUTIVE DIRECTOR
NON-EXEMPT**

JOB DESCRIPTION & QUALIFICATIONS

Key Qualifications:

- Driver's license and reliable personal transportation
- Ability to lift and carry up to 50 pounds over rough ground
- Ability to walk over rough ground, steep slopes, and off-trail for distances up to 5 miles
- Willingness to work in sometimes adverse conditions including heat, rain, biting insects, and difficult terrain
- Ability to use hand tools and power tools in the field
- Ability to work responsibly, safely, and independently
- A positive attitude and passion for land conservation
- Prior education in/experience working in natural resource management preferred

Job Responsibilities:

This position is primarily field work with some office-based work that will support GLLT's stewardship and land conservation efforts, helping to maintain, monitor, and manage protected lands and trails within our service area of Lovell, Stow, Stoneham, and Sweden. This position is anticipated to start in early June and run for 12 weeks through mid-late August, 2024.

The Seasonal Steward will report to the Executive Director with direct day-to-day supervision by GLLT's Stewardship Director. The majority of the work will take place in the field, though there will be periods of office-based work. The first week of the position will focus on training and orientation. Both field and office tasks will be directly overseen by the Stewardship Director, though the Seasonal Land Steward is expected to work independently and with interns on a regular basis. Generally, the Seasonal Land Steward will be expected to work four, 8 hour days, Tuesday-Friday, for a total of 32 hours per week.



ESSENTIAL JOB FUNCTIONS

- Create and update draft management plans/baseline documents, including associated field work and mapping, for prospective land projects and recently acquired fee properties
- Read surveys and navigate boundaries to flag and install permanent markers along boundary lines
- Assist with annual monitoring, report writing, and filing for both fee and easement properties
- Engage (and occasionally manage) volunteers to complete trail work, property monitoring, and other stewardship tasks
- Assist with coordinating trail work, securing materials and tools
- Conduct mapping and mechanical control of invasive plants (i.e. cutting, digging, pulling) as applicable
- Work cooperatively with other GLLT staff
- Complete other stewardship tasks as needed
- Assist with special events and programs, as required

Compensation and Benefits

The Seasonal Land Steward will be paid at a rate of \$18.00/hour, will receive paid sick leave, paid holidays, and coverage under workers compensation. The Seasonal Land Steward position requires the use of a personal vehicle for work purposes, and the Seasonal Land Steward will be reimbursed for miles driven at the standard Federal rate.

To Apply

Please email a cover letter, resume, and two references to: ryan.paquereau@gllt.org by Sunday, May 12th.

Equal Opportunity Employer

The Greater Lovell Land Trust is an equal opportunity employer and does not discriminate based on race, color, creed, religion, sex, national origin, age, disability, sexual orientation, gender identity, or any other legally protected factors. We actively encourage community members with diverse backgrounds, beliefs, and ways of life to consider working with us.